

Notice of meeting of

Audit & Governance Committee

To:	Councillors Hyman (Chair), Holvey (Vice-Chair), Moore, R Watson, Jones, Scott and Hill
Date:	Tuesday, 3 April 2007
Time:	5.30 pm
Venue:	Guildhall

AGENDA

Note:

As agreed at the last meeting, the Chief Internal Auditor will be present in the meeting room from 5:00 pm to provide a private briefing for Members, if required.

1. Declarations of Interest

At this point Members are asked to declare any personal or prejudicial interests they may have in the business on this agenda.

2. Public Participation

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Panel's remit can do so. Anyone who wishes to register or requires further information is requested to contact the Democracy Officer on the contact details listed at the foot of this agenda. The deadline for registering is **Monday, 2 April at 5:00 pm.**

3. Minutes (Pages 1 - 6)

To approve and sign the minutes of the meeting held on 31 January 2007.

4. Follow Up of Internal Audit Recommendations and Breaches of the Financial Regulations (2005/06) (Pages 7 - 24)

This report sets out progress made by departments in implementing agreed audit recommendations due for implementation by 31 January 2007 and provides an interim summary of progress made in addressing breaches and waivers of Financial Regulations identified for 2005/06, as previously requested by Members.

5. Officer Governance Group - 2006/07 Out-turn and 2007/08 Work Programme (Pages 25 - 46)

This report advises Members of the progress made during 2006/07 in respect of the Officer Governance Group work programme and sets out the Group's proposed work programme for 2007/08.

6. Statement of Internal Control (Pages 47 - 70)

This report provides details of the progress which has been made to prepare the 2006/07 Statement of Internal Control (SIC), to address the significant control issues identified in the 2005/06 SIC and to rectify the control weaknesses declared by departments in their individual control self assessments.

7. Annual Audit and Fraud Plan for 2007/08 (Pages 71 - 102)

This report seeks approval for the planned programme of audit and fraud work to be undertaken during 2007/08, and new terms of reference for the Internal Audit Service.

8. Risk Management Out-turn Report (Pages 103 - 116)

This report informs Members of the progress made during 2006/07 in managing and embedding risk management arrangements at City of York Council and provides details of the 2007/08 work programme.

9. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972

Democracy Officer:

Name: Fiona Young

Contact details:

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For more information about any of the following please contact the Democracy Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports

Contact details are set out above.